**INVOLVE MEETING**

**HELD ON 29TH JUNE 2015 AT 4PM**

**IN HRMZ, RUNCORN**

Present

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| Chloe Buglass – HFV | Thomas Norris - Chair | Phil McClure – Halton Youth Cabinet |
| John Hunt - HSO | Matthew Walker | Sarah Jones – HBC Participation Officer |
| Thomas Barton – CICC | Debbie Houghton – HBC | Donna Wells – Young Addaction |
| Tracy Ryan – Local Offer SEND | Leanne Gould |  |

1. **APOLOGIES**

* John Bucknall
* Natasha Clieve – Halton Youth Cabinet

1. **SEND AND LOCAL OFFER UPDATE**

* Tracy talked about the Local Offer and showed the website, such as Youth Provision, transport, social care and education/schools. Group looked at changes made to website.
* Tracy explained that the website is for anyone to use to gather information.
* The Local Offer group met last week and the group agreed the terms of reference, altered the action plan and created a forward plan. Next meeting is 15th July, 12.30 – 2pm, venue to be confirmed in Widnes. The group will be looking at the leisure section on the website. Anyone from Involve can go to the meeting, however it does take place at the same time as school.
* Discussion took place regarding usage on mobiles and tablets and organisations adding information to website and the number of hits on the website.
* Discussion took place to identify any possible ambassadors to take the information to other young people and attend events.

**ACTION:**

* Providers to email information to Tracy that they would like adding to website.
* Tracy to pass on usage statistics.
* Tracy to report back to Involve regularly.

1. **CHILDRENS TRUST CO-CHAIR AND REPRESENTATIVES**

* Debbie talked to the group about representatives to attend the next Children’s Trust meeting on Thursday 16th July, 4 – 6pm at the Municipal Buildings in Widnes.
* On the agenda is CCG update, SEN Inspection Framework, Update from Vikings Community Programme, Police
* Matthew has offered to attend the meeting.

**ACTION:**

* Phil McClure to inform Debbie of possible young people who may attend the next meeting.

1. **PEER MENTORING**

* Sarah asked if young people and other organisations around the table have done peer mentoring and how they delivered it/trained other young people.
* Discussion took place about what people have been involved in and Young Addaction offer training to young people.

**ACTION:**

* Sarah to email Donna regarding further information

1. **AOB**

* Next meeting agenda items need to include Childrens Trust meeting feedback.
* Need to look at more people attending the meetings.
* Updates on feedback. Many people have been to Involve for the groups feedback and they Involve members would like to have feedback on what happened with the information they have given to them.
* Discussions regarding dates of meetings and times, as some members of the group find it difficult, possibly look at a 5pm start instead.

**ACTION:**

* John Bucknall to check spreadsheet and get information from Dave Chisnall and Allyson Watt

1. **DATE AND TIME OF NEXT MEETING**

Monday 27th July at 4pm – CRMZ

(Donna to book a room)