**INVOLVE MEETING**

**HELD ON 27th APRIL 2015 AT 4PM**

**IN CATCH22 CAFÉ, WEST BANK**

Present

|  |  |  |
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| Chloe Buglass – HFV | JohnBucknall - Chair | Phil McClure – Halton Youth Cabinet |
| John Hunt - HSO | Natasha Clieve – Halton Youth Cabinet | Andy Vint - CBAP |

1. **APOLOGIES**
* Thomas Norris
* Mark Grady
1. **MINUTES OF THE LAST MEETING AND MATTERS ARISING**
* John B to chase up Mako media regarding the 2 DVD’s and editing.
* It was agreed that the Commissioning guidelines would be developed as part of the commissioning training which will now take place from September 2015 over 4 Saturdays.
* PMc informed the group of activities planned for parliament week in November 2015.

**ACTION:** PMc to discuss further about the new youth provision contract that starts from June 1st 2015.

1. **CONSULTATION FEEDBACK**
* The group discussed the lack of feedback coming from Providers & Commissioners following the consultation with the involve group.

**ACTION:** Providers and commissioner to be reminded of the processes for feeding back.

1. **NUMBER OF YOUNG PEOPLE ATTENDING THE INVOLVE GROUP**
* Discussion took place around the low numbers that attend the group and that all attendees need to promote the group and encourage for more young people to engage.

**ACTION:** JB to send email to attendees and relevant groups with regards to encouraging young people to attend the group.

1. **A.O.B.**
2. **DATE AND TIME OF NEXT MEETING**

Monday 1st June AT 4pm – Venue TBC