**Halton InterAction**

Minutes for 27th January 2016

Halton Stadium, Box 9

1. **Welcome and Apologies**

**In Attendance:**

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| **In Attendance:**  Julie Karmy - Commissioning Halton Borough Council  Val Robinson – Canal Boat Adventure Project  Ian Hawley – Canal Boat Adventure Project  Mark Morgan – Career Connect  Sally Harvey – Career Connect  Donna Wells - Young Addaction  Cath Mannion – Sparc / Riverside College  Cleo Alonso – Community Representative  Sean O’Hare – Mako Education  Paul Hurst – Groundwork  Jonathan Evans – Child Bereavement UK  Steve Howarth – Business in the Community  Claire Lomax – Halton Play Council  Pauline Ruth – Healthwatch | **Apologies:**  Ky Watson – Night stop Communities  Joyce Reilly – Halton Play Council  Rachel Tuckley – Communicate (speech and language therapy)  Michelle Forder – Lead engagement Officer, HBC  Karen Tonge (MBE) – Halton Sports Partnership/Halton Table Tennis |

NB: Actions are highlighted in **bold**.

1. **Previous minutes and matters arising**

Minutes were read and agreedby the group. Actions to be carried over are:

* **For JE to support/write press release once all business priorities and logo are in place.**

1. **Presentations**

RASAC and Mako education‘s presentations to be rescheduled for a future meeting.

Verbal presentation from Career Connect – Mark Morgan **flyer and Information to be sent through to Michelle Forder for distribution**

Career connect are running a project called ‘Be The Change’ which is a series of 8 half day sessions mostly based at **Upton C**ommunity Centre 9:30 – 1:00, the first session starts on **Tuesday 8 March 2016.** We would appreciate any borough wide referrals as soon as possible. Please feel free to contact us on 07817543482 [mark.morgan@careerconnect.org.uk](mailto:mark.morgan@careerconnect.org.uk) to discuss any potential referrals if you are unsure of their suitability.

The focus of all the sessions is careers education delivered through interactive games and activities such as a version of Blockbusters and Who Wants To Be A Millionaire. We also have two employers coming to talk to the group and they will be conducting mock interviews. We will also be going out on activities but these are yet to be decided but will be fairly local. Once the programme is completed learners will be offered someone to one sessions to do things such as develop a CV, register for apprenticeships etc. The target group for the programme is NEET young people aged 16 to 19  (to 24 with SEN) who live in Halton  and willing to use Upton Community Centre. In return for attending young people will get a drink and toast on arrival and a drink and breakfast sandwich at break (choice available) .We will also pick up and return young people. Finally they will receive High Street Vouchers to the value **of  £10** for each  week attended.

1. **Action Log**

Members happy with Action Log, but concerned that will get lost once MF leaves. Members wanted to discuss future plans of forum rather than spend time going through the action log.

1. **Future of forum**

Members were informed that it has now been agreed that the post of Lead Engagement Officer is to be deleted. This is due to ongoing local authority savings that need to be made. Members were asked if they want to continue with Halton Interaction and if so in what capacity.

Members stated that they valued the forum for networking, remaining informed particularly around council initiatives and changes.

There were a number of questions:

* Members wanted clarity of meetings and new structures and how they could feed into this, it was noted that a lot of meetings have and are changing. **JK to find out and report back to Forum.**
* Michelle currently attends the Commissioning partnership board on behalf of forum, who will do this when she is not here?
* Who will book /supply rooms
* What support will be available
* How will network/distribution of information work?
* Who will take minutes and distribute?
* Who will send reminders, chase actions and update action log?

Members wanted next meeting to be solely a planning meeting for the future of the forum.

1. **AOB**

It was asked who would be the rep from VCA as AG has now moved onto a different role. **MF to contact SY**

10 minutes presentation slots to be arranged at future meetings:

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| RASAC  Mako Education  Career Connect Wellbeing Enterprises (TBC)  Health Watch  Communicate  SPARC |

**Date of next meeting:**

**Wednesday 30th March 2016, Box 9 Halton Stadium, Widnes**